

**DIABETES HONGKONG**  
香港糖尿聯會

**ASSURANCE REPORT ON THE INCOME AND  
EXPENDITURE ACCOUNT OF THE FUND RAISING EVENT  
“WALK FOR DIABETES 2013” HELD ON 10 NOVEMBER 2013**

**廖建平會計師事務所有限公司**  
**ALCOTT LIU CPA LIMITED**  
*CERTIFIED PUBLIC ACCOUNTANTS (PRACTISING)*  
HONG KONG

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廖建平會計師事務所有限公司  
**ALCOTT LIU CPA LIMITED**  
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**INDEPENDENT ASSURANCE REPORT TO THE COUNCIL MEMBERS OF  
DIABETES HONGKONG 香港糖尿聯會 (the “Association”)**

In accordance with our agreed terms of engagement, we have performed an engagement on the attached income and expenditure account of the Association’s charitable fund-raising event “Walk for Diabetes 2013” held on 10 November 2013 (the “Event”).

**Respective responsibilities of the Council Members and ourselves**

The Council Members are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region (“SWD”). This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

It is our responsibility to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

**Basis of conclusion**

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 “Assurance Engagements Other Than Audits or Reviews of Historical Financial Information” and with reference to the “Circular on Reporting on General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department (Other than Flag Days)” issued by the Hong Kong Institute of Certified Public Accountants.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

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**INDEPENDENT ASSURANCE REPORT TO THE COUNCIL MEMBERS OF  
DIABETES HONGKONG 香港糖尿聯會 (Cont'd)**  
(Incorporated in Hong Kong and limited by guarantee)

**Basis of conclusion (Cont'd)**

Furthermore, due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Association include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Association's books and records.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary.

**Conclusion**

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Association in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

**Use of report**

This report is intended solely for the purpose of assisting the Association to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose.

We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



**ALCOTT LIU CPA LIMITED**  
CERTIFIED PUBLIC ACCOUNTANTS (PRACTISING)

HONG KONG, 23 JANUARY 2014

**WONG SAU YEE COLLEEN**  
Practising Certificate No. P03473

**DIABETES HONGKONG**  
香港糖尿聯會

**INCOME AND EXPENDITURE ACCOUNT OF THE FUND RAISING EVENT  
“WALK FOR DIABETES 2013” HELD ON 10 NOVEMBER 2013**

**PUBLIC SUBSCRIPTION PERMIT NO. 2013/309/1**

	Note	HK\$
<b>INCOME</b>		
Donation from public		
- pre-registration		437,905
- on-site registration	4	86,060
Sponsorship from private corporations		<u>110,750</u>
		634,715
<b>EXPENSES</b>		
Allowance for volunteers		1,950
Audit fee		4,000
Bags		20,750
Banners and signage		1,283
Event management fee		59,450
Insurance		1,690
Miscellaneous expenses		2,496
Postage and courier		1,002
Printing		13,809
Transportation		6,579
Trophies and souvenirs		3,550
		<u>(116,559)</u>
<b>SURPLUS</b>		<u><u>518,156</u></u>

Approved by the Executive Council on 23 January 2014

**DR. LEUNG YIN YAN, JENNY**  
PRESIDENT

**DR. CHUNG CHUN HOI**  
HON. TREASURER

**DIABETES HONGKONG**  
香港糖尿聯會

**NOTES TO THE INCOME AND EXPENDITURE ACCOUNT**

**INCOME AND EXPENDITURE ACCOUNT OF THE FUND RAISING EVENT  
“WALK FOR DIABETES 2013” HELD ON 10 NOVEMBER 2013**

**PUBLIC SUBSCRIPTION PERMIT NO. 2013/309/1**

**1 GENERAL**

The Fund-Raising Event “Walk for Diabetes 2013” is organised by Diabetes Hongkong (“the Association”) which is for the purpose of raising funds for programs serving people with diabetes and promoting diabetes awareness, after deducting expenses for “Walk for Diabetes 2013”. All funds raised had been deposited into bank accounts in name of “Diabetes Hongkong”.

**2 BASIS OF ACCOUNTING**

The income and expenditure account of the Event has been prepared in accordance with the accrual basis of accounting.

**3 TAXATION**

As the Association is registered as charitable organisation under Section 88 of Inland Revenue Ordinance, the surplus from the Event is exempted from Hong Kong profits tax.

**4 DETAILS OF THE PUBLIC FUND-RAISING ACTIVITY**

The income of the Fund-Raising Event “Walk for Diabetes 2013” collected in the donation boxes in stationed counter at the following location is:

<u>Date of activity</u>	<u>Time</u>	<u>Location</u>	<u>Amount received</u>
10 November 2013	8:00 am – 12:00 noon	Amphitheatre, Tai Po Waterfront Park, Tai Po, New Territories, Hong Kong	<u>HK\$86,060</u>

The above Fund-Raising Event was held under the conditions of the permit number 2013/309/1 issued by the Social Welfare Department of the Government of Hong Kong Special Administrative Region.